

**KIPBS Mentor Documentation  
Awareness Presentation Log**

**Date of Submission:** January 15, 2011

**Name of KIPBS Professional:** Jane Doe

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**Description of Activities:**

Awareness presentations are used to introduce professionals to positive behavior support (PBS) and person-centered planning (PCP). Donated mentor time can be used to make presentations to audiences that may not be familiar with the PBS and PCP process. Examples of presentations that count as mentor time include inservices for new professionals, workshops that describe how to conduct a functional assessment, or invitations to present at administrative or policy related meetings.

Awareness Presentation Log			
Date	Location/Organization	Number of People Present	Hours Spent
4/6/10	Families Together PBS Workshop	15	3
4/9/10	Topeka Headstart Introductory Presentation	20	2
5/6/10	My Agency Inservice Training	12	4
11/6/10	Topeka DD Agency PBS Workshop	20	3

Please ask the audience members to complete an evaluation of your presentation for evaluation purposes. Attach these evaluation forms or provide a summary of the results when you submit this documentation form during the first week of January.

**Additional Comments:** I have attached a copy of my PowerPoints for the introductory presentation, the inservice training, and the workshops

**KIPBS Facilitator Signature:** Jane Doe

**Training Coordinator Signature:** \_\_\_\_\_