

**KIPBS Mentor Documentation  
Awareness Presentation Log**

**Date of Submission:** \_\_\_\_\_

**Name of KIPBS Professional:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Description of Activities:**

Awareness presentations are used to introduce professionals to positive behavior support (PBS) and person-centered planning (PCP). Donated mentor time can be used to make presentations to audiences that may not be familiar with the PBS and PCP process. Examples of presentations that count as mentor time include inservices for new professionals, workshops that describe how to conduct a functional assessment, or invitations to present at administrative or policy related meetings.

<b>Awareness Presentation Log</b>			
<b>Date</b>	<b>Location/Organization</b>	<b>Number of People Present</b>	<b>Hours Spent</b>

Please ask the audience members to complete an evaluation of your presentation for evaluation purposes. Attach these evaluation forms or provide a summary of the results when you submit this documentation form during the first week of January.

**Additional Comments:**

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**KIPBS Facilitator Signature:** \_\_\_\_\_

**Training Coordinator Signature:** \_\_\_\_\_